Deliverable 1: The Project Plan You must develop a Project Plan to document your team’s protocols and policies. This document will list the “rules” that your team will be expected to follow during development.

In it, you should explain:

* your project’s vision
  + Our vision is to create a universally accessible educational platform that empowers students from all corners of the globe with free, high-quality educational resources.
* a professional team name
  + AppCraft
* professional team photo
* who your client is, e.g., name, affiliation, contact details, photo (optional)
* who your team members are, including – how teammates should contact each other – their roles and responsibilities
* an explanation of your team’s process model2
  + Scrum model looks good for us so far (may edit model if needed)
* your team’s Definition of Done – a checklist of things that have to happen before a feature can be considered “done” and ready to ship (including any review or testing that your team requires)
  + After QA
* your team’s weekly schedule including meeting times, collaborative work times where you will work on the project together, and any individual work times commitment to this project
  + Meeting will be every tuesday 10am
  + Virtual meeting depends on the days at 7pm
* how your team will allocate tasks to team members
  + According to user stories.
* how your team will keep track of progress on your project
  + Google Drive and jira.
* how your team will store and manage your backlogs
  + Jira, google drive, gitlab
* how your team will keep track of time spent on project tasks
  + Jira , google drive ( using excel )
* how your team will use git (git policy)
  + Message in whatsapp group to ask for permission before commit and push.

1. How the feature add value to the client
2. 看板 board to visualise work item & flow to limit work in progress

User stories  
As a

I want

So that

Burndown chart

Definition of Done documentation

Team 👍

App Craft

HD GROUP

1. Teh Ming Dong
2. Adji Ilhamhafiz Sarie Hakim (QA)
3. Charmaine Chee Hing Yi (Documentation)
4. Yuen Kei Foong (UI/UX)
5. Arielle Ocampo Dela Cruz (product manager)
6. Mohanad Al-Mansoob (Scrum master )

Meeting 1

Meeting agenda:

1. role fixing for the document
2. take a nice group photo :)
3. team name
4. client name
5. Definition of done
6. decide our weekly scheduled meeting
7. how do we allocate task n keep track of task
8. how we use the gitlab thingy

* Definition of done = quality assurance first before consider done

# Project Vision

# Team and roles

| Name | Course | Names of the units taken | Computer Language Known | Technical Interest | Roles |
| --- | --- | --- | --- | --- | --- |
| Adji Hakim | Bachelor of Computer Science | FIT1045, FIT1047,  FIT1051,  FIT1008,  FIT2093,  FIT2014,  FIT2102,  FIT2107 | Python, Java | Cybersecurity | Quality Assurance |
| Arielle Ocampo Dela Cruz | Bachelor of Computer Science | FIT1045, FIT1051, FIT1008, FIT2081, FIT1043, FIT2102 | Python, Java | App development | Product owner |
| Charmaine Chee | Bachelor of Computer Science | FIT 1045 - python  FIT 3171- database  FIT 1051- java | Python, Java, SQL | database | backend |
| Teh Ming Dong | Bachelor of Software Engineering | FIT2099  FIT 2093  FIT 3171  ENG 1012  ENG 1013  ENG 1014 | Java, Python | Cloud computing & cyber security | Backend |
| Yuen Kei Foong | Bachelor of Software Engineering | FIT1045  FIT1051 FIT2099 | Python, Java | Database, Optimization,  Math,  Statistic | UI/UX |
| Mohanad | Bachelor of Computer Science | FIT 1045  FIT 1051  FIT 1008  FIT 2081 | Python, Java | Game/App Development | Scrum Master |

| Risks | Mitigation plan | Contingency plan | Severity/Impact on Team | Monitor strategy | Likelihood (1-5) |
| --- | --- | --- | --- | --- | --- |
| Mental Health | Meditation  Consultation with TA  Sleep enough  **DO WORK ON TIME** | Therapist is needed  Supports from teammates  Monash mental health care services | Slows down the workflow | Look whether they are acting weird | 5 |
| Accident | Sufficient sleeping hours  Follow the law (e.g. no speeding, no alcohol when driving, etc ) | In advance of telling the team to relocate all of the workloads. | More workload on other teammates | Check stress level. | 2 |
| Diseases | Maintain healthy diet  Wear masks  Rest enough | In advance of telling the team to relocate all of the workloads. | Slow down the workflow | Check whether they finished their water bottle. | 3 |
| Other Unit Assignments | Do work on time  Allocate time wisely | Apply for extension for other assignment if possible | Sharing schedule for the assignments | 5 |
| Technical debt | Follow good OOP programming principles  Create branches in git for backup  Don’t hardcode | Refactoring codes | Stops the workflow, more time needed to refactor everything | Code review | 5 |
| Technical issue | IT support  Backup recovery  Talk to scrum master | IT support  Do in another device | Slows down the workflow | Look whether they are acting weird | 4 |
| Personal problems | Have your own personal time to think over.  Give time to family and other relationships. | Monash mental health care services | 2 |

Main Framework:

React : many tutorials

Django

Alternative:

Flutter

Ruby

This is a sample file.

It contains several words.

Counting the number of words is the task.